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ICPT- Continuing to Connect Resources to Research

In this edition of our newsletter, we will share updates from the annual ICPT Face-to-Face Meeting hosted by the National Renewable Energy Laboratory (NREL), highlights from several new agreements, and we will shine the spotlight on high performing contributors.

As we continue providing information and fostering engagement across the DOE complex, we are looking at how the increased utilization of ICPT agreements continues to drive efficiencies and cost savings for DOE. These efficiencies support the vision to “create a comprehensive DOE (Federal and Contractor) approach that truly is enterprise wide and strategically driven to ensure maximum value for every acquisition dollar spent.”

In Fiscal Year 2023, ICPT agreements provided an outstanding value to the DOE community, with transactional savings of \$290M against a spend of \$595M. By utilizing ICPT agreements, we realize administrative savings as participating contractors do not need to negotiate their own agreements. The ICPT model is based on participating sites collaboratively working together to complete the strategic sourcing mission of DOE’s M&O community, allowing them to operate without charging additional fees.

A Note From the ICPT Chair - Kathee Roque

Greetings, ICPT Community!

What a pleasure it was to meet with everyone in Colorado for our Face-to-Face Annual Meeting! We had robust conversations, and it was wonderful being together again. To highlight some topics:

Fiscal Year 2024 (FY24) has resulted in a strong Executive Council, as we team together for the M&O Community, as follows:

- Nicole Colley (SLAC Linear Accelerator) – Vice-Chair
- Ruben Mittelstadt (Idaho National Lab) - Communications Coordinator
- Cheryl Colan (Princeton Plasma Physics Laboratory) – Secretary
- Brianna Yi (Pacific Northwest National Laboratory) - Senior Advisor

**My active Chair role is coming to an end in the next few months, and Nicole will move into that role. Accordingly, we are seeking Site Champions who would like to become part of the Executive Council to carry the torch forward! Please let us know if you are interested!*

ICPT’s goals for FY24 continue to embrace collaboration among the Labs for stronger and more diverse ICPT Agreements. We see this collaboration currently occurring in:

- The CAD/EDA Design Tool Initiative, as Princeton (Ansys) and Stanford (Siemens) awarded the first ICPT Agreements in FY24, and Fermilab (Cadence, Synopsis) continues to work with Cadence and Synopsis to add Agreements to the “toolbox” type format for the sites’ use.
- Multiple competitive RFPs in areas targeted at the Face-to-Face are also being planned and worked by teams from multiple sites.
- The BOA Template and Terms and Conditions updates continue with involvement from various Labs.



As some of our esteemed and longer-term colleagues move on to other project and career opportunities, we are welcoming new Site Champions into the Steering Committee. We are delighted to have fresh perspectives added to our robust discussions, even as we appreciate the diligence and many contributions of our long-time colleagues.

We embrace the new opportunities and challenges we have experienced so far in FY24, and the collaborative efforts that have resolved them. Please reach out to anyone on the Executive Counsel if you would like to contribute more directly to our initiatives. We welcome your input and participation!

Here's to a continuing strong and collaborative ICPT Community!

Face 2 Face Recap

This year's Face-to-Face (F2F) for the ICPT Steering Committee was a huge success, with representatives from all across the DOE complex attending. The ICPT is very appreciative to National Renewable Energy Laboratory (NREL) for hosting the meeting.

During the two-day event, the ICPT was able to collaborate on several topics and initiatives important to the ICPT Community. A few topics of note included:

- ICPT Ordering Overview – Our Chair, Kathee Roque, facilitated a great discussion on how an ICPT Agreement is developed by determining needs all the way through the establishment of the agreement.
- Category Management – Presented by the ICPT Senior Advisor, Brianna Yi, this session focused on the agreements within each spend category, and addressed the state of each category, how the agreements are performing and if new agreements need to be pursued.

- Opportunities for Growth – A natural transition from category management was a deep dive into opportunities for adding new agreements and a discussion on how we can better manage ICPT suppliers. Several potential new agreements were identified and a proposed approach to supplier management was drafted.
- Benchmarking – On the second day, a great benchmarking session was held that allowed participants to discuss and compare a myriad of topics related to their individual sites. They also discussed how we can approach different emergent needs such as eMarketplace, AI usage, inflation management, How To Training for ICPT, and several other topics.

Lance Nyman, our DOE liaison, stopped by to provide DOE guidance and perspective on several topics of note such as the Policy Flash Update, SCMC Collaboration, and Acquisition Innovations.

SPOTLIGHT

Staff Augmentation

The Staff Augmentation ICPT Basic Order Agreements (BOA) are strategic contracts designed to meet the DOE Complex Wide Site and Facility Contractors' needs for additional staffing services support. When a laboratory requires staffing assistance, they will specify the work to be completed and provide funding through individual orders issued to the BOA holder, who acts as the subcontractor. The services are designed to support a broad range of projects and operational services, which are outlined below, and vary in duration from 6 months up to 2 years.

This BOA serves as a primary vehicle for acquiring staffing support services in the following scope segments:

Business and Project Management (BP) – This includes functions such as accounting, procurement, finance, training, project management, project controls, etc.

Communications and Outreach- This includes functions such as internal and external communications using various media, social media management, technical writing and editing, conference support, videography, etc.

Engineering (EN) – This includes all functions related to engineering, including drawing/design. This category does not include developing software for cyber engineering functions.

Information Technology (IT)– This includes functions such as programming in a variety of specialized codes or product-specific languages, cyber security, software engineering, hardware support, software support, implementation, and system integration, etc.

Science & Technical (ST) – This includes specialized technical areas in research and research support. Workers who would perform this work would include waste operations specialists, environmental specialists, researchers, radiation control technicians, research assistants, etc.

International (I) – This may include any of the scopes as defined above but will provide support services for a protracted or permanent period in another country.

Siemens

Siemens Industry Software Inc. ICPT Basic Ordering Agreement

In March 2024, the Board of Trustees for the Leland Stanford Jr. University as Manager Operator of SLAC National Accelerator Laboratory and Siemens Industry Software Inc., entered into a Basic Ordering Agreement to enable Manage Operators and DOE designated subcontractors to purchase Electronic Design Automation (EDA) software. The BOA provides all DOE laboratories and M&O Contractors with a turnkey strategic sourcing solution for trying Siemens EDA tools/platforms.

- Benefits of the ICPT BOA with Siemens are:
- Terms and Conditions, and the end user license agreement is already negotiated
- No revenue commitment
- A discount for small purchases

The BOA defines the scope of EDA software, the pricing associated with the software, and a negotiated end user license agreement. The agreement is valid for three years, ending on March 31, 2027, with two one-year extension options. The BOA includes tiered pricing for perpetual and term license agreements for EDA software delivered via electronic download. Pricing is structured in tiers, with one tier for amounts below \$500,000 and another for \$500,000 or more. Remix licenses are also available with a minimum commitment of a 24-month term. The agreement allows DOE Manage Operators to secure additional discounts, which Siemens encourages.

ANSYS, INC.

ANSYS, INC., ICPT Basic Ordering Agreement

In August 2023, the Trustees of Princeton University as Manager Operator of Princeton Plasma Physics Laboratory and Ansys, Inc., entered into a Basic Ordering Agreement on Behalf of the U.S. Department of Energy Integrated Contractor Purchasing Team to enable Manage Operators and DOE designated subcontractors to purchase software as part of the CAD/EDA Toolbox initiative. The BOA is 5 years, ending on September 30, 2028.

Pricing levels:

- GSA scheduled Pricing
- Non-discounted Commercial List pricing
- Heavily Discounted Technology Adoption License Pool

Benefits:

- ICPT BOA w/accepted Software License Agreements (SLA)
- Flexibility in sampling exceptionally priced products for researchers across the lab complex

- Established product pricing schedules
- Introduce Ansys, Inc. in a production environment so the laboratory may better understand how they can assist in a variety of engineering simulation disciplines
 - » Provide engineers and researchers unlimited access to software licenses and High Performance Computing (HPC) to optimize work and produce better results in less time
- Combination of Enterprise Pool and Technology Adoption Pool
 - » Stable pricing through the initial base year and the two option years for unlimited software and HPC access
 - » Ability to try any software in Ansys’s portfolio w/ zero financial risk
 - » Ability to operate a “non-denial” environment for any volume of software and HPC
 - » Software included in Enterprise Pool is custom-tailored for each site to provide software tools by product and quantity.

Savings to date:

Q2 spend savings report identified

Spend	Savings
\$10,424,966	\$47,216,767

Contributor of the Year

Brianna Yi - 2023 Contributor of the Year

Each year, the ICPT Steering Committee recognizes an outstanding contributor to the ICPT. This year, we are delighted to announce the ICPT Contributor of the Year is Brianna Yi, of Pacific Northwest National Laboratory!

Brianna is the Small Business Program Manager/Senior Lead Contracts Specialist at PNNL in Sam Grover’s Acquisition Management Division, and truly stands out for her remarkable contributions.

Brianna has demonstrated long-term commitment to the ICPT Steering Committee and success of the mission for over 10 years, earning her nominations from multiple sources. She has not only been a successful contributor as the Site Champion but has risen through the ranks of the Executive Council, serving as Vice-Chair, Chair, and now Senior Advisor.

Over the years, Brianna actively competed and administered multiple ICPT Agreements for vacuum equipment and services, ergonomic furniture, and scientific supplies. She has been instrumental in securing agreements that deliver the best possible negotiated terms and pricing for the labs. As a passionate advocate for small businesses, Brianna also seeks opportunities to compete these as small business set-asides, when possible.

In addition, Brianna actively mentors new Steering Committee members, who are managing their first ICPT competitive RFPs. The labs fortunate enough to receive her mentoring expressed deep gratitude for the level of assistance and guidance she has provided to them.

Additionally, our deep appreciation goes out to Sam Grover as the support and approval of the Acquisition Management Director for this level of volunteer time and contribution to the ICPT community is critical. PNNL’s has a well-established history of dedication to the ICPT and M&O Laboratory Community.

Congratulations to Brianna Yi and the PNNL team for your significant contributions!

Member Spotlight



Rian Lewis

Rian Lewis, Supply Chain Analyst and Procurement Officer at Oak Ridge National Laboratory (ORNL) in Oak Ridge, TN, brings a wealth of expertise, having worked in supply chain management and analytics since 2004. Currently, he facilitates the ORNL Buy Catalog program, the laboratory's eCommerce platform.

Before joining ORNL, Rian honed his leadership skills as Assistant General Manager, General Manager, and Market Manager for a Fortune 500 company. Prior to that, Rian graduated from Tennessee Technological University with a Bachelor of Science degree in Wildlife and Fisheries Science.

Not only is Rian an asset to ORNL, but also a devoted father whose greatest passions outside the office include playing golf, cooking with his oldest daughter, and watching his youngest daughter play soccer.



Dana Tipton

Dana Tipton is an expert in procurement with a multifaceted background having previously worked at Y-12 and now serving as a supply chain analyst and procurement officer at ORNL. She is particularly passionate about her work with the vendor catalog program at ORNL, finding it both exciting and rewarding. Dana also takes pride in bringing order and cohesiveness to the program by implementing new practices and streamlining processes.

An alumna of Virginia Commonwealth University, Dana graduated with a Bachelor of Arts degree in Political Science, with minors in International Relations and Spanish.

Outside of work, Dana enjoys living on a horse farm, spending time with her son while taking him to filkenjutsu, and she has a passion for staying active with working out.



Maile Nichols

Over the course of ten years, Maile Nichols gained a wide variety of Procurement experience. She began her career as a Warranted, Federal Contracting Officer supporting NASA Kennedy Space Center, and went on to work with the Department of Interior (DOI) Acquisition Services Directorate, and Bureau of Reclamation. In January of 2022, Maile joined Brookhaven National Laboratory where she currently serves as a Senior Contracts Specialist in support of the Major Subcontracts group.

Since joining BNL, Maile has worked a breadth of contract types, the most notable being multiple high-dollar instrument awards in support of the Nanoscale Science Research Center (NSRC) Recap project. Maile is excited to work with Philip Suh while taking on a more strategic sourcing role which will further BNL's involvement with ICPT initiatives! As a fully remote employee living in Boise, ID, Maile loves hiking and enjoying the outdoors with her husband and 1 year old son in the mountains.



Phil Suh

Philip Shu is always looking for procurement process improvements and opportunities in his role as a Supply Chain Category Analyst at Brookhaven National Laboratory. This includes working to streamline simplified purchases, managing the current catalog system, and identifying opportunities for strategic agreements with qualified suppliers. Philip brought extensive expertise to BNL from previous positions in the Oil and Gas Industry where he reported Operations KPI's to customers, and managed MRO catalog purchasing for six years, and from his two years of experience at the National Renewable Energy Lab.

Philip graduated from The University of California, San Diego in 2012 with a B.S. in Management Science and later earned his M.B.A. from the University of Colorado Boulder in 2020. In his free time, he enjoys hanging out with his wife Jenny, playing with his dog Boba, golfing, hiking, playing basketball, playing tennis, and cooking.

FAQ

1. What is the ICPT?

The Integrated Contractor Purchasing Team (ICPT) is a collaboration among DOE and its Management & Operations (M&O) sites to award strategic agreements that result in lower total cost of ownership for DOE contractors through reduced prices and streamlined procurement processes.

2. What type of Agreements are used?

Basic Ordering Agreements (BOAs), called "Agreements," are negotiated by the ICPT or DOE for use by Site and Facility Contractors and eligible subcontractors. Agreements are administered by the site that awarded the Agreement.

3. What types of commodities and services are available through ICPT Agreements?

Computer Equipment and Hardware, Electronic Components, Chemical Treatment, Conferencing service, Office Supplies and Furniture, Scientific Equipment, Industrial Products, Safety Eyewear, Software, Gas Cylinders, Vacuum Products, Publications and Subscriptions, Equipment Rentals and more.

4. What are the benefits of using an ICPT Agreement?

- No further competition is necessary,
- No price analysis/justification is required, and
- Additional review of terms and conditions is not necessary (aside from adding any site-specific terms as directed by a DOE Site Office)
- Pre-negotiated pricing which is consistent across the DOE complex so no further negotiating is necessary

5. How do I use an ICPT Agreement at my site?

- Contact the supplier for pricing quote for specific items/services based on their ICPT Agreement,
- Ask for small business resellers/partners to award to under the ICPT Agreement, and
- Verify pricing and terms with ICPT Agreement documents – website for terms, DOE ICPT Administrator for pricing
- Site-specific "wrap around" BOAs that are common for eProcurement or PCard agreements for goods and services purchased through these methods.

6. What is the difference between an ICPT agreement and a SCMC Agreement?

The ICPT is a DOE-wide sourcing team, where their agreements are available for all Management and Operation (M&O) Contractors to utilize. The Supply Chain Management Center (SCMC) is a DOE sourcing organization, where their agreements are available only for M&O Contractors categorized as NNSA or EM. M&O Contractors managing the Science or Energy sites are not currently authorized to utilize SCMC agreements. ICPT differs from many of the other strategic sourcing initiatives in that there is no cost to use these agreements, and it is managed by a purely voluntary workforce that produces and manages the agreements.

7. Where can I find more information?

- ICPT Website <https://icpt.doe.gov/>
- DOE's Complex Wide Strategic Sourcing <https://www.energy.gov/management/strategic-sourcing>
- Policy Flash 2008-03, "Complex-Wide Strategic Sourcing-Update" or "The Golden Ticket" as we like to call it <https://www.energy.gov/management/downloads/complex-wide-strategic-sourcing-update>

Helpful Hints

ICPT website

<https://icpt.doe.gov/>

FSSI website

<https://www.gsa.gov/portal/content/112561>

OASIS website

<https://www.gsa.gov/portal/content/161367>

Questions or Comments?

Contact Ruben Mittelstadt
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