

BASIC ORDERING AGREEMENT BETWEEN

Workspace Interiors, Inc.

AND

Battelle Memorial Institute, Pacific Northwest Division, Management & Operating Contractor of the U.S.
Department of Energy's Pacific Northwest National Laboratory (PNNL)
On Behalf of Integrated Contractor Purchasing Team for the Department of Energy

BASIC ORDERING AGREEMENT

No. PNNL-ICPT-BOA-2024-030

Modification 2

1.0 INTRODUCTION

This Basic Ordering Agreement (BOA) between Workspace Interiors, Inc. (hereinafter referred to as "Seller") and Battelle Memorial Institute, Pacific Northwest Division (hereinafter referred to as "Contractor") is entered into to provide products and services to the Department of Energy Contractors and authorized subcontractors in accordance with the terms and conditions contained in the original BOA awarded by Battelle Memorial Institute, Pacific Northwest Division.

(Agreement No. PNNL-ICPT-BOA-2024-030)

2.0 AGREEMENT

- 1) Article 3, DELIVERY / PAYMENT, contained in the original Agreement is deleted and the following is substituted therefore:

"The work specified in Article 1 shall be completed and delivered as follows:

- **F.O.B. Point (point of delivery): Destination (Excludes WorkRite Ergonomics Products)**
Standard ground freight is paid by Seller for deliveries to locations within the 48 contiguous United States and the District of Columbia. Contractor is responsible for freight charges for deliveries outside the contiguous United States, any expedited or special shipping or handling, or orders that have multiple "ship to" locations.

Contractor is responsible for freight charges for HON Branded furniture orders that have multiple ship-to locations.

F.O.B. Point (point of delivery): Origin (WorkRite Ergonomics Products Only)
Contractor is responsible for freight charges for WorkRite Economics Products.

- Payment Terms: Net 30 from receipt of an accurate invoice
- Delivery location and schedule shall be negotiated for each order under this BOA"

- 2) Attachment A – Pricing Form included under 9, LIST OF ATTACHMENTS, is hereby deleted and replaced with Attachment A – Pricing Form dated **January 5, 2026**.

All other terms and conditions remain unchanged.

3.0 SIGNATURES

WORKSPACE INTERIORS, INC.

Tracie R Carroll

BY: Tracie Carroll

TITLE: Account Executive

DATE: January 7, 2026

CONTRACTOR



BY: Angela N.S. Welke

TITLE: Senior Contracting Professional

DATE: January 7, 2026

Digitally signed by

Angela Welke

Date: 2026.01.07

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