

**ATTACHMENT A**  
**STATEMENT OF WORK**  
**FOR**  
**DAVIS-BACON COMPLIANCE SOFTWARE**

**April 17, 2023**

The contractor shall provide a web-based software program which will minimize current paperwork and man-hours while enforcing a labor and workforce compliance program for Department of Energy (DOE) Contractor site construction projects. The contractor shall provide an online database for certified payroll reporting (CPR), utilizing current information, generating labor & workforce reports, and uploading and storing electronic documents.

The software shall help ensure that all necessary data will be captured and reported on to allow for standardized workforce reports.

The contractor shall help ensure that information submitted for certified payroll reporting is cross-checked against prevailing wage rates assigned to each project and that the system has a validation engine that performs a variety of mathematical and logical checks, i.e., base hourly rate, total hourly rate, apprentice approval, etc. The software shall also allow for the electronic storage and management of key documentation for Department of Energy (DOE) Contractor site construction projects. The contractor shall ensure that document templates can be created and documents can be uploaded into the software and rules can be established to assist with the management of related documents.

Each construction contractor shall enter its information into an online certified payroll reporting form, or by uploading their payroll data from its existing payroll system. The contractor's system allows for the flagging of certain errors, omissions, or discrepancies that have been entered. The contractor's system shall allow for the providing of immediate feedback of any violations found to be corrected prior to submittal to the Argonne Administrator. The contractor shall maintain and upgrade the software, allow for the maintenance/upkeep of prevailing wage rates and/or Davis Bacon wage rates within the system, and shall provide dashboards and/or reports for notification to designated parties involved of any violations.

Note: Each DOE Contractor site shall have the ability to provide requirements for contractor consideration that are unique to its facility.

**END OF SCOPE**