

IN THIS ISSUE

ICPT Member Spotlight
Page 2

Annual ICPT Meeting
Page 3

Recognition
Page 4

ICPT Spotlights
Pages 5-6

Steering Council
Page 7

ICPT - Supporting DOE's Strategic Sourcing Efforts

This Spring FY2019 newsletter brings you up-to-date information on our annual Face to Face meeting in Las Vegas, highlights of both new and existing ICPT suppliers, a spotlight on new ICPT Steering Committee members, and recognition for ICPT Contributors of the Year.

As we inform and engage more with DOE sites, the increased utilization of ICPT agreements will drive more efficiencies and cost savings to DOE, thereby achieving the Department's vision to create a comprehensive DOE (Federal and Contractor) approach that truly is enterprise wide and strategically driven to ensure maximum value for every acquisition dollar spent.

ICPT agreements have provided outstanding value to the DOE community with an average annual savings of >\$103M (FY14-18) and are integral to the achievement of this Department goal. In addition, since ICPT agreements are most commonly awarded to small businesses or with aggressive small business subcontracting requirements, DOE and the M&O community rely heavily on ICPT to help meet their small business goals.



In addition to working on new Agreements, the ICPT has been working on several initiatives including increasing ICPT awareness, increasing ICPT usage, ensuring adequate resources to support the ICPT strategic sourcing effort down the road, and working to ensure appropriate cost savings reporting. These are challenges ICPT will continue to work as time goes on, and we are up to the task!

SPOTLIGHT

New Member Spotlight – Ruben Mittelstadt

Ruben Mittelstadt is the Technical Lead for Material Acquisitions at Idaho National Laboratory (INL). Ruben joined the INL in 2017 as a Procurement Specialist and is currently responsible for purchasing several commodity groups including instrumentation, metals for manufacturing, hoisting and rigging, and plumbing. Prior to joining the INL he was a Purchasing Agent for a manufacturer of household products where he managed categories with over \$250 million in spend annually. Ruben completed his MBA from Western Governors University in 2015 and is excited to be more involved with ICPT. He is happily married for 11 years and has three children, two sons and a princess. When not at work he can be found traversing the globe with his wife, following the New York Yankees, or spending time with their three horses.



New Member Spotlight – Brian Mair

Brian Mair is an experienced contract management professional with over thirteen years of experience in contract management. Currently, Brian is the Manager of Construction Services and Material Acquisitions at Mission Support Alliance, LLC. He received a Bachelor of Arts in Business Administration from Eastern Washington University and is currently working on his Masters of Business Administration from University of Massachusetts. Brian is both a Certified Federal Contracts Manager and a Certified Professional Contracts Manager from the National Contract Management Association. Brian in his free time enjoys spending time with his wife and 5 year old daughter.



ICPT PURPOSE

1. Aggressively pursue strategic sourcing opportunities that leverage DOE-wide spend
2. Award strategic agreements that result in lower total cost of ownership for DOE contractors through reduced prices and streamlined procurement processes
3. Provide communication on strategic sourcing initiatives, marketing methodology and procurement related issues to the DOE contractor community via the ICPT Site Champions
4. Develop long term strategic sourcing strategies via an established Executive Steering Council and Site Champions
5. Provide opportunities to Small Businesses

ANNUAL ICPT MEETING – LAS VEGAS – FEBRUARY 26 & 27, 2019

The annual ICPT Face to Face meeting in Las Vegas had 26 attendees, representing 16 sites. Those present reviewed the current agreements to evaluate the usage and value of each of agreements to assist in creating a roadmap for future ICPT efforts.

Possible new agreements were discussed, such as the rental of Facility Equipment, and HVAC equipment and maintenance, Staff Augmentation, Architect & Engineering, Electrical, Software, Cyber Security, Valves/Pumps/Motors, etc.

Various components of the ICPT process were discussed and evaluated for improvements, including the ICPT Agreement template, the process of award strategy, and implementing Sustainable Acquisitions considerations into the ICPT process. Members were trained on the current ICPT Award Process and encouraged to take on new opportunities.

If you see a need for a potential new ICPT agreement, please let your ICPT Site Champion know and this can be discussed in the monthly conference calls.

POLICY FLASH 2014-18

- Commonly referred to as the Golden Ticket and covers Complex-Wide Strategic Sourcing.
- This is the basic reason and or justification under which ICPT exists. "The use of these instruments offers numerous cost, time, and resource benefits, including significant leveraged discounts for commonly acquired goods and services."
- Also strongly supports the small business initiatives.
- This covers Agreements placed by DOE, ICPT and SCMC.

The more volume going through ICPT the better pricing we will be able to obtain. It's a win-win situation for all. Team Leads, Contracts Managers – take a moment at your next staff meeting to emphasize ICPT. The benefits of ICPT are outlined in Policy Flash 2014-18

https://icpt.doe.gov/media/1004/policy_flash_golden_ticketv3_020514.pdf.

The primary benefit is in time savings. Per the Policy Flash "no further requirements apply pertaining to competition, further price justification, additional review of terms and conditions contained in these agreements, etc.". Where often a simple procurement can take up to 2-4 weeks to go through the competition, negotiations and price justification process, an award against an ICPT agreement takes just a matter of days. With shrinking budgets what could be better!

Recognition of ICPT Contributors of the Year FY18

Brianna Yi – Pacific Northwest National Laboratory

Exceptional Support: Brianna has been incredibly active this year. She was nominated for and elected as the ICPT Co-Chair, has administered several ICPT agreements (vacuum, furniture, lab supplies), has led the ICPT reporting requirements, and participated in teams to investigate ICPT process improvements (sustainable, award process).



Erik Schimke – Argonne National Laboratory

Continued Support: Erik Schimke and his staff have provided valuable contributions and insight into making the system operate more efficiently and with enhanced utilization. Erik's staff have been actively awarding and administering several ICPT agreements, prominent users of other ICPT agreements, and routinely participate in benchmarking and process change initiatives. Erik's team currently manages 10 ICPT agreements (AIP, Anixter, Leverage, Clarivate, Dell, Juniper, LCP Tracker, Lenovo, McMaster-Carr, and Wildflower). Without the support from highly motivated, competent and capable staff like Erik manages at ANL, ICPT would not be a successful team.



Megan Johnson – Mission Support Alliance

Valuable Contribution: Megan Johnson has provided valuable contributions and insight into making the system operate more efficiently and with enhanced utilization. While being new to the ICPT, Megan was instrumental in assisting with the new ICPT agreements for office furniture and ensuring completion in a timely manner. These types of efforts will significantly reduce the procurement administrative efforts at MSA and demonstrate to the DOE and supplier community that the M&O sites are stronger when working together.



ICPT FY2017 – 2019 FOCUS

- Evaluate usage and effectiveness of each agreement
- Integrate with our site's sourcing activities
- Evaluate and document each new or replaced agreement
- Manage existing agreements proactively
- Manage the data
- Tell our story
- Position ICPT agreement work as a career advancement opportunity

Helpful Links

ICPT website

<https://icpt.doe.gov/>

FSSI website

<http://www.gsa.gov/portal/content/112561>

OASIS website

<http://www.gsa.gov/portal/content/161367>

DOE Strategic Sourcing Policy Flashes:

- 2014-18 Complex-Wide Strategic Sourcing
<https://www.energy.gov/sites/prod/files/PF2014-18.pdf>
- 2013-73 Utilization of GSA Federal Strategic Sourcing Initiative Blanket Purchase Agreements for Office Supplies
<https://www.energy.gov/sites/prod/files/PF2013-73.pdf>
- 2013-57 New Strategic Sourcing Acquisition Guide Chapter 7.2
<https://www.energy.gov/sites/prod/files/PF2013-57.pdf>

Questions or Comments?

Contact Cheri McLaggan at
650-926-7402 or

cheri@slac.stanford.edu

SPOTLIGHT

ICPT Suppliers

HAYWORTH, INC. - Awarded an ICPT Agreement for office furniture!

The logo for Haworth, featuring the word "HAWORTH" in a red, sans-serif font inside a blue rectangular border.

Established more than 70 years ago, Haworth, Inc is a privately held, global leader in the office furnishings industry. Haworth works to collaborate with research and design partners around the world to combine science and design principles and create customer-centric solutions that change with organizational needs over time. Their international scientists and designers represent more global locations than any other office interiors manufacturer.

Products under their ICPT Agreement include:

- Architectural interiors
- Moveable walls
- Collaborative furniture
- Conference room solutions
- Desking and benching systems
- Executive wood casegoods
- Freestanding filing and storage products
- Freestanding wood, laminate and steel casegoods
- Integrated modular systems furniture
- Seating – lounge and office
- Collaborative tools
- Ergonomic worktools
- Lighting
- Training and classroom solutions
- Healthcare environments
- Technology solutions

Haworth is a large business but has several authorized small business resellers who can be utilized in an effort to meet a site's small business procurement goals. Sites can reach out to the ICPT Agreement Administrator for Haworth, Jose Marquez, for pricing and with any other Agreement questions.

ErgoGENESIS - Awarded an ICPT Agreement for office furniture!



ErgoGenesis Workplace Solutions (ErgoGenesis) is pleased to have been awarded a Basic Ordering Agreement with PNNL on behalf of ICPT for the Department of Energy (PNNL-ICPT-BOA-2018-025) for furniture.

For over 25 years, ErgoGenesis has been manufacturing BodyBilt ergonomic seating and workplace tools. We offer seating solutions for a variety of workplace needs including, Task, Executive, Conference Room, Lab, Cleanroom, multiple shift, ESD and Guest seating. We have seating for petite, tall, big & tall and bariatric workers.

BodyBilt chair technology was developed through National Aeronautics and Space Administration (NASA) research. Utilizing a 10-Point Posture Control® system, BodyBilt chairs allow each user to attain a healthy, natural posture in a variety of tasks through the use of multiple adjustments.

BodyBilt's unique Modularity Factor (BMF) gives employers and managers a means of extending the functional life of the chair. More than that, BMF has enabled companies to reconfigure their seating to meet the physical or medical needs of new employees as well as changing tasks among existing workers.

For more information, please contact ErgoGenesis Workplace Solutions, Ofelia Rodriguez (orodriguez@ergogenesis.com) at 936-870-2619 or David Ferrell (dferrell@ergogenesis.com) at 936-870-2691.

LCPtracker



LCPtracker is a software solution for construction site compliance management, certified payroll, and workforce reporting. Our Software as a Service (SaaS) technology allows agencies and prime contractors working on construction projects to streamline the collection of Certified Payroll Reports (CPRs), employee demographics, and related labor compliance documentation by allowing subcontractors to electronically submit all required information. We pride ourselves on assisting the Energy industry in maintaining compliance and enforcing the provisions of the Davis-Bacon Act (DBA), Davis Bacon Related Act (DBRA), and Contract Work Hours and Safety Standards Act (CHWSSA). Types of energy projects that may fall under the DBA, DBRA, or CHWSSA include: solar, wind, biomass energy, energy efficiency, and geothermal energy. Similar to the practices promoted by the Energy industry, we strive for more efficient, effective, and “green” processes, including:

- Eliminating the need to print, sign, scan, and email CPRs
- Saving file storage and paper storage costs by securely storing documents in the cloud
- Providing up to 70% administrative efficiency through our web-based tools

Position ICPT agreement work as a career advancement opportunity. Additionally, LCPtracker is currently being used by a host of Department of Energy Labs, including: SLAC, LLNL, LBL, Ames Lab, Fermi Lab, Oak Ridge, NREL, Thomas Jefferson, Hanford, Argonne Lab.



Working to help support small and local businesses through the Grainger Distributor Alliance Program.

We are very proud to announce the extension of the ICPT/Grainger Basic Ordering Agreement Number: LLNL BOA 2006-001 through November 10, 2022

Grainger has the solutions you need to help meet your small business and strategic sourcing objectives for operating procurements. Take advantage of competitively negotiated discounts across over 1.5 million products to help streamline your purchases and increase small business utilization. Grainger offers solutions across many different categories that help your facility run efficiently, keep your people safe, and drive down the total cost of managing your site. All of our industry leading solutions are available through the Grainger small business reseller program.

Please feel free to reach out with any questions to Shane.Bell@grainger.com and visit the www.distributoralliance.com website to learn more about the offer.

Authorized Distributor Alliance and Federal Reseller Small Businesses for the Department of Energy:

Aviate Enterprises, Inc. (SDVOSB, SB, DVBE, HUBZone) Burgoon Company (TXHUB, HUBZone, WOSB, WBE), CEP (MBE, WBE, MWBE), Coronado Distribution Company (SDVOSB, VOSB, DVBE, 8(a), SB) Diversified Supply (MBE), Eastern Power Technology (WOSB) Firehawk Products & Services, Inc. (SDVOSB) GDMS Customer Care (DVBE, SBE, SDVOSB, LSB, MBE), Government Scientific Source, Inc. (VOSB, SBE) HHCSupply a Division of Hacienda Home Centers (HUBZone, VOSB, MHA), Horizon Distribution, Inc. (VOSB, SBE) NativeVet Materiel, LLC (SBE, Native-Owned) Pacific Office Solutions (HUBZone, WOSB, DBE, WBE, OMWBE, SCS) SPS Industrial Inc. (SDVOSB, SB)

The Integrated Contractor Purchasing Team (ICPT) is established to pursue Strategic Sourcing opportunities that represent procurement leveraged spend that results in a lower total cost of ownership for DOE Complex-Wide Site and Facility Contractors, provide long term strategies, provide communication on Strategic Sourcing Initiatives, marketing methodology and procurement related issues, and provide opportunities to Small Businesses.



| | | |
|---------------------------------|--|--------------|
| Tyler Albracht | tyler.albracht@cns.doe.gov | 806-573-7554 |
| Maureen Armijo | m_armijo@lanl.gov | 505-665-2098 |
| Gordon Bagby | Gbagby@fnal.gov | 630-840-3388 |
| Denise Bales | denise.bales@cns.doe.gov | 865-574-2052 |
| Amber Bush | Amber_M_Bush@rl.gov | 509-376-7927 |
| Karen Campisi | karen_campisi@rl.gov | 509-376-3387 |
| Michael Canavan | canavan@bnl.gov | 631-344-4274 |
| Karen Cassell | kcassell@kcp.com | 816-602-8381 |
| Scott Clemons | scott.clemons@hq.doe.gov | 202-287-1554 |
| Laura Crosby | LCrosby@lbl.gov | 510-495-2607 |
| Brittany Decker | brittany.decker@nrel.gov | 303-384-7387 |
| Doug Felix | douglas.felix@srs.gov | 509-376-7174 |
| Emma Fox | foxeb@nv.doe.gov | 702-295-0507 |
| Kevin Fox | kifox@bnl.gov | 631-344-6185 |
| Angela Hawn | angela.hawn@orau.org | 865-576-3050 |
| Landon Hill (Chair) | hilldl@ornl.gov | 865-574-7038 |
| Diane Hutchinson | dahutchinson@lbl.gov | 510-486-6432 |
| Becky Ip | lp2@llnl.gov | 925-422-6910 |
| Erin Johnson | leslie.e.johnson@cns.doe.gov | 806-573-4743 |
| Stefanie Johnston | stefanie.johnston@inl.gov | 208-526-5063 |
| Tina Krstulic | Ckstulic@kcp.com | 816-488-3545 |
| Joseph Kwiatkowski | joseph.kwiatkowski@chbwv.com | 716-942-4966 |
| Kyle Laforge | klaforge@bnl.gov | 631-344-3843 |
| Brian Mair | brian_c_mair@rl.gov | 509-376-4692 |
| Kristen Mayes | kristen.mayes@inl.gov | 208-526-4466 |
| Cheri McLaggan (Communications) | cheri@slac.stanford.edu | 650-926-7402 |
| Ruben Mittelstadt | ruben.mittelstadt@inl.gov | 205-526-5774 |
| Crystan Morgan | cmorgan@kcp.com | 816-488-3803 |
| Sharon Nanez | nanezsr@nv.doe.gov | 702-295-2649 |
| Maurice Nelson | maurice.nelson@nrel.gov | 303-384-7029 |
| Kortni Nevins | kortni.nevins@nrel.gov | 303-275-3788 |
| Bo Pebley | brandon.pebley@cns.doe.gov | 865-574-0707 |
| Adam Potts | apotts@kcp.com | 816-488-3996 |
| Katie Salverson | kathleen.salverson@nrel.gov | 303-275-4260 |
| Andrew Saxton | saxton@ameslab.gov | 515-294-4191 |
| Sandy Smith | sweso@anl.gov | 630-252-0979 |
| Laurie Snyder | laurie.snyder@nrel.gov | 303-275-4624 |
| Jim Swanson | swanson6@llnl.gov | 925-423-4535 |
| Blake Thies | bthies@sandia.gov | 505-845-0486 |
| Francesca Voyce | fvoyce@kcp.com | 816-488-4081 |
| William M. Walsh | wmwalsh@anl.gov | 630-252-7045 |
| Shaun Wilken | shaun.wilken@nrel.gov | 303-275-4721 |
| Lorri Wright | lorri.wright@srs.gov | 803-952-6123 |
| Brianna Yi (Vice-Chair) | brianna.yi@pnnl.gov | 509-371-7742 |