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## BASIC ORDERING AGREEMENT BETWEEN

CDW Government, LLC

AND

UT-Battelle, LLC

## BASIC ORDERING AGREEMENT

ORNL-2015-1004

This Basic Ordering Agreement (BOA) between CDW Government, LLC (CDW-G) and UT-Battelle, LLC (UTB) is entered into to provide products and services to DOE Contractors and authorized subcontractors in accordance with the following:

1. This BOA includes IT accessories/peripherals and consumer electronics.
2. This BOA is for the Department of Energy Contractors having a prime contract with the DOE. A current list is available at <https://icpt.llnl.gov/>, Contacts- ICPT Council Member & Constituent List and authorized subcontractors (providing supplies are in direct support of a prime contract) collectively herein after called "Contractors".
3. This BOA may also be used by other DOE Prime Contractors (collectively herein after called "Contractor").
4. The pricing is in accordance with Attachment A.
5. General Terms and Conditions (01/2015) are included in Attachment B, and made a part herein.

The parties agree that Contractors, may place orders under this BOA and receive the appropriate, discounted price. Each DOE Contractor shall place its own Orders under this BOA and shall be direct-billed accordingly.

### ARTICLE 1 - SCOPE OF WORK

All Orders placed hereunder shall reference the number of this BOA (ORNL-2015-1004) and Contractor's own purchasing document number. The term of this BOA is five years from the effective date of this BOA. Effective term of the BOA is November 1, 2015 through October 31, 2020.

The Seller agrees to furnish such quantities of products or services ordered by the Contractor during the term of this BOA. The Seller's obligation to each Contractor shall become effective upon acceptance of particular orders issued under the BOA.

### ARTICLE 2 - DELIVERY/PAYMENT

The work specified in Article 1 shall be completed and delivered as follows:

- F.O.B. Point (point of delivery): Destination
- Payment Terms: Prompt payment discount or Net 30 days from receipt of a proper invoice
- Delivery location and schedule shall be negotiated for each order under this BOA

### ARTICLE 3 - FIXED PRICES

The Contractor shall be entitled to purchase goods and services listed in Attachment A at the fixed prices identified in Attachment A. The prices identified in Attachment A are for the effective period of this BOA, described in Article 1, Scope of Work, unless the Contractor is otherwise notified.

### ARTICLE 4 - ADMINISTRATIVE

**BOA Procurement Administrator's Information is as follows:**

Landon Hill, Procurement Officer Team Lead at UTB for Oak Ridge National Laboratory

Phone: 865-574-7038

Email: [hilidl@ornl.gov](mailto:hilidl@ornl.gov)

**BOA Sellers Administrator's Information is as follows:**

Sheryl McCurnin, Sr. Program Manager at CDW-G

Phone: 703-621-8241

Email: [smccurnin@cdwg.com](mailto:smccurnin@cdwg.com)

**ARTICLE 5 – SMALL BUSINESS RESELLER REQUIREMENTS**

For those BOAs that are written to large business, the Seller agrees to offer all products and services described herein to the Contractors through authorized small business dealers/resellers, and at the pricing agreed upon in Attachment A.

This includes local small/small disadvantaged, woman-owned, HUB Zone, veteran-owned and/or service disabled veteran-owned businesses for the Contractors. This will assist the contractors in meeting established socio-economic goals imposed by the Department of Energy.

**ARTICLE 6 - SITE-SPECIFIC TERMS AND CONDITIONS**

The Seller acknowledges that the Contractor may have requirements unique to its post, mission, and/or geographic location. Therefore, the Seller agrees that the Contractor placing an order under this BOA reserves the right to incorporate its own Site-Specific Terms & Conditions relative to Environmental Safety and Health considerations as well as FAR, DEAR, or other applicable regulations and laws.

Seller's site specific pricing shall be included under Attachment A, Pricing.

IN WITNESS WHEREOF, the parties hereto have executed this document as of the day and year of CDW-G's signature date.

ACKNOWLEDGED AND CONFIRMED;

<b>[SELLER]</b> CDW Government LLC	<b>[CONTRACTOR]</b>
<b>BY:</b>  Randy C. Harris	<b>BY:</b>
<b>TITLE:</b> Vice President of Federal Program Management	<b>TITLE:</b>
<b>DATE:</b> November 13, 2015	<b>DATE:</b>